

**MINUTES**

**DECEMBER 12, 2016    TIME 6:00PM    LOCATION: MEDINA CIVIC CENTER**

**MEETING CALLED BY:    KEN CLICK**  
**TYPE OF MEETING:    MONTHLY BOARD MEETING**  
**NOTE TAKER:            KRISTIE HOLLAND**  
**BOARD MEMBERS**  
**PRESENT:                KEN CLICK, KRISTIE HOLLAND**  
**OTHERS PRESENT:    CASSIE MINTON**  
**SNA MEMBERS**  
**PRESENT:                CASSIE MINTON**

**AGENDA TOPIC: BANK BALANCE & GIBSON ELECTRIC BILL**

**DISCUSSION:**

**CONCLUSION: BANK BALANCE: \$16,833.12; GIBSON ELECTRIC +\$113.18**

**AGENDA TOPIC: SPRINKLER SYSTEM**

**DISCUSSION: CHECK WITH HOMEOWNER ON SPRINKLER SYSTEM INSTALLATION**

**CONCLUSION: KRISTIE WILL CONTACT HOMEOWNER TO ENSURE HE IS IN AGREEMENT WITH SPRINKLER SYSTEM INSTALLATION AT THE ENTRANCE SIGN.**

**AGENDA TOPIC: CHECK FOR JEA & VICTOR**

**DISCUSSION: JEA CHECK & VICTOR CHECK**

**CONCLUSION: ISSUE A CHECK TO JEA FOR WATER LINE INSTALLATION FOR NEW SPRINKLER SYSTEM. ISSUE CHECK FOR VICTORS LANDSCAPING FOR AMOUNT OWED**

**AGENDA TOPIC: CHRISTMAS LIGHT CONTEST**

**DISCUSSION: KRISTIE & MARIAH TO JUDGE CHRISTMAS LIGHTS**

**CONCLUSION: KRISTIE & MARIAH WILL JUDGE CHRISTMAS LIGHTS THIS WEEK AND ISSUE CHECKS TO THE WINNERS**

**AGENDA TOPIC: HOA DUES**

**DISCUSSION: HOA LETTERS**

**CONCLUSION: PREPARE LETTERS FOR NEXT YEARS HOA DUES**

**AGENDA TOPIC: NEXT HOA MEETING**

**DISCUSSION: NEXT HOA MEETING**

**CONCLUSION: THE NEXT HOA MEETING WILL BE ON JANUARY 23, 2017 AT 6PM**

**MINUTES                      JANUARY 23, 2017                      TIME 6:00PM                      LOCATION: MEDINA CIVIC CENTER**

**MEETING CALLED BY:    KEN CLICK  
TYPE OF MEETING:      MONTHLY BOARD MEETING  
NOTE TAKER:              KRISTIE HOLLAND  
BOARD MEMBERS  
PRESENT:                      KEN CLICK, KRISTIE HOLLAND  
OTHERS PRESENT:        CASSIE MINTON  
SNA MEMBERS  
PRESENT:                      CASSIE MINTON**

**AGENDA TOPIC: BANK BALANCE & GIBSON ELECTRIC BILL**

**DISCUSSION:  
CONCLUSION: BANK BALANCE: \$15,969.08; GIBSON ELECTRIC +\$113.18**

**AGENDA TOPIC: CITY & COUNTY TAXES**

**DISCUSSION: CITY & COUNTY TAXES DUE FOR 2017  
CONCLUSION: CITY TAXES ARE \$22.00; COUNTY TAXES ARE \$44.00; KRISTIE WILL ISSUE CHECKS THIS WEEK**

**AGENDA TOPIC: MOWING BIDS**

**DISCUSSION: MOWING BIDS FOR 2017  
CONCLUSION: WE WILL ADVERTISE TO RECEIVE MOWING BIDS FOR 2017 , ON OUR WEBSITE/FACEBOOK, AND A LOCAL WEBSITE**

**AGENDA TOPIC: CHRISTMAS LIGHT CONTEST**

**DISCUSSION: KRISTIE & MARIAH JUDGED CHRISTMAS LIGHTS  
CONCLUSION: KRISTIE & MARIAH JUDGED THE CHRISTMAS LIGHTS THIS WEEK AND ISSUED CHECKS TO THE WINNERS**

**AGENDA TOPIC: BUDGET FOR 2017**

**DISCUSSION:**

**CONCLUSION: KRISTIE WILL WORK ON THE 2017 BUDGET**

**AGENDA TOPIC: NEXT HOA MEETING**

**DISCUSSION: NEXT HOA MEETING**

**CONCLUSION: THE NEXT HOA MEETING WILL BE ON FEBRUARY 20, 2017 AT 6PM**

**MINUTES**

**MARCH 6, 2017 TIME 6:00PM LOCATION: MEDINA CIVIC CENTER**

**MEETING CALLED BY: KEN CLICK**  
**TYPE OF MEETING: MONTHLY BOARD MEETING FOR FEBRUARY & MARCH 2017**  
**NOTE TAKER: KRISTIE HOLLAND**  
**BOARD MEMBERS**  
**PRESENT: KEN CLICK, KRISTIE HOLLAND**  
**OTHERS PRESENT: CASSIE MINTON**  
**SNA MEMBERS**  
**PRESENT: CASSIE MINTON**

**AGENDA TOPIC: BANK BALANCE & GIBSON ELECTRIC BILL**

**DISCUSSION:**

**CONCLUSION: BANK BALANCE: \$15,851.67; GIBSON ELECTRIC \$25.74. WILL SEND A CHECK FOR \$300 TO GIBSON ELECTRIC**

**AGENDA TOPIC: 2017 HOA DUES**

**DISCUSSION: DUES FOR 2017**

**CONCLUSION: HAVE RECEIVED SEVERAL 2017 HOA DUE PAYMENTS, READY TO SEND 2<sup>ND</sup> REQUEST WITHIN THE NEXT 2 WEEKS**

**AGENDA TOPIC: JEA PAYMENT**

**DISCUSSION: JEA PAYMENT FOR WATER LINE**

**CONCLUSION: CHECK FOR \$780 WAS PAID FOR JEA WATER LINE INSTALLATION**

**AGENDA TOPIC: GARBAGE CAN VIOLATIONS**

**DISCUSSION: GARBAGE CAN VIOLATIONS**

**CONCLUSION: GARBAGE CAN VIOLATION LETTERS WILL BE ISSUED**

**AGENDA TOPIC: COMPUTER & PRINTER**

**DISCUSSION: LAPTOP AND PRINTER WERE PURCHASED TO BACKUP DATABASE FOR HOA AND PRINTING LETTERS FOR HOA PURPOSES**

**CONCLUSION: KRISTIE WILL MAINTAIN THE LAPTOP AND PRINTER. HP SERIAL# 5CD621715PD AND PRINTER: HP ENVY 4511, SERIAL # TH6713H08W**

**AGENDA TOPIC: NEXT HOA MEETING**

**DISCUSSION: NEXT HOA MEETING**

**CONCLUSION: THE NEXT HOA MEETING WILL BE ON APRIL 10TH 2017 AT 6PM**

**AGENDA TOPIC: 2016 TAXES AND 2017 ANNUAL REPORT**

**DISCUSSION:**

**CONCLUSION: KRISTIE WILL CONTACT THE TAX AGENT AND COMPLETE THE ANNUAL REPORT**