

MINUTES

JULY 11, 2016

TIME: 6:00 PM

LOCATION: MEDINA CIVIC CENTER

MEETING CALLED BY	Ken Click
TYPE OF MEETING	Monthly board meeting
NOTE TEAKER	Kristie Holland
BOARD MEMBERS PRESENT	Kristie Holland, Ken Click
OTHERS PRESENT	None
SNA MEMBERS PRESENT	Eric Egbert, Mariah Watt

Agenda topic: Late HOA fees

DISCUSSION We currently have 5 homeowners that have not paid 2016 HOA dues.

CONCLUSIONS Kristie will mail certified letters to all 5 homeowners in an attempt to collect the past due payments.

Agenda topic: Annual Yard Sale

DISCUSSION Annual Yard Sale

CONCLUSIONS The Annual Yard Sale will be Saturday, September 24th, 2016.

Agenda topic: Entrance sign

DISCUSSION Trees and foliage at entrance sign

CONCLUSIONS Victor will trim the crape myrtles behind the entrance sign. Kristie will contact homeowner to discuss a sprinkler system as a possibility for keeping the bed hydrated.

Agenda topic: Violators at pond area

DISCUSSION Trespassers in the pond area

CONCLUSIONS Ken will contact the police department to see what the options are. There are several "No trespassing" signs already posted. Kristie will contact Matt West to see what options are available as well.

Agenda topic: Concern for temporary wooden fences blocking garbage cans

DISCUSSION 3 Homeowners have a temporary wood wall concealing their garbage cans

CONCLUSIONS A previous homeowner approached the board with an idea to create and conceal the garbage can and the board did not approve the idea.

Agenda topic: Gibson Electric bill

DISCUSSION Monthly bill for lighting at entrance sign

CONCLUSIONS Kristie will contact GEMC to see if we can pre-pay for several months instead of making monthly payments.

Agenda topic: Garbage can violations

DISCUSSION Multiple garbage can violations

CONCLUSIONS Ken will place a post on Facebook in regards to garbage can violations before actual fines are issued. The board does not like to issue fines and thought this would help. If the violations are still present after the posting on Facebook, then fines will be issued.

Agenda topic: Need for more board members

DISCUSSION Vacancies within the HOA board

CONCLUSIONS Elected Mariah Watt to serve as Director at Large and she accepted.

Agenda topic: Next Board Meeting

DISCUSSION

CONCLUSIONS The next board meeting will be Monday, August 22nd, 2016 at 6:00pm.

MINUTES

AUGUST 22, 2016

TIME 6:0PM

LOCATION: MEDINA CIVIC CENTER

MEETING CALLED BY: KEN CLICK
TYPE OF MEETING: MONTHLY BOARD MEETING
NOTE TAKER: KRISTIE HOLLAND
BOARD MEMBERS
PRESENT: KEN CLICK, KRISTIE HOLLAND
OTHERS PRESENT: CASSIE MINTON
SNA MEMBERS
PRESENT: CASSIE MINTON

AGENDA TOPIC: COMPLAINTS

DISCUSSION: COMPLAINTS MADE REGARDING SOME YARDS OVERGROWN AND GARBAGE IN DRIVEWAYS AS WELL AS GARBAGE CANS IN VIEW

CONCLUSION: WARNING LETTERS AND FINES ARE BEING ISSUED

AGENDA TOPIC: FACEBOOK RANTS

DISCUSSION: FACEBOOK RANT AND MONITORING OF CONTENT. THIS WEEK SOME VIEWS WERE EXPRESSED IN A NEGATIVE MANNER, ALONG WITH PICTURES OF CERTAIN YARDS. THIS ISSUE BECAME PERSONAL TO AN HOA MEMBER.

CONCLUSION: KRISTIE WILL EMAIL OUR ATTORNEY FOR GUIDANCE ON THIS SITUATION AS WELL AS DEVELOPING A DISCLAIMER TO PROTECT THE BOARD MEMBERS

AGENDA TOPIC: LIENS TO BE PLACED

DISCUSSION: 4 PROPERTIES WILL NEED LIENS TO BE PLACED DUE TO OUTSTANDING HOA PAYMENT

CONCLUSION: KRISTIE WILL EMAIL OUR ATTORNEY AND BEGIN THIS PROCESS

AGENDA TOPIC: ANNUAL YARD SALE

DISCUSSION: ANNUAL YARD SALE DATE AND SIGNS TO BE PLACED

CONCLUSION: SEPTEMBER 24TH WILL BE THE ANNUAL YARD SALE DATE. YARD SALE SIGNS WILL BE PLACED PRIOR TO YARD SALE, AS WELL AS SOCIAL MEDIA, AND LOCAL NEWSPAPERS

AGENDA TOPIC: TRESPASSERS AT POND AREA, LOCKS BROKEN

DISCUSSION: COMPLAINTS OF CERTAIN PEOPLE TRESPASSING AT POND AREA AND THE LOCK HAS BEEN BROKEN AGAIN

CONCLUSION: CONTACT WILL BE MADE WITH THE POLICE DEPARTMENT AS WELL AS OUR ATTORNEY FOR GUIDANCE. VICTOR WILL PURCHASE A NEW LOCK FOR THE FENCE THIS WEEK.

AGENDA TOPIC: POSITION VACANCIES

DISCUSSION: WE HAVE SEVERAL POSITIONS VACANT ON THE HOA BOARD

CONCLUSION: KRISTIE HOLLAND WILL NOW HOLD THE POSITION OF VICE-PRESIDENT, SECRETARY, AND TREASURER.

MINUTES

SEPTEMBER 19, 2016 TIME 6:00PM LOCATION: MEDINA CIVIC CENTER

MEETING CALLED BY: KEN CLICK
TYPE OF MEETING: MONTHLY BOARD MEETING
NOTE TAKER: KRISTIE HOLLAND
BOARD MEMBERS
PRESENT: KEN CLICK, KRISTIE HOLLAND
OTHERS PRESENT: CASSIE MINTON
SNA MEMBERS
PRESENT: CASSIE MINTON

AGENDA TOPIC: BANK BALANCE & GIBSON ELECTRIC BILL

DISCUSSION:

CONCLUSION: BANK BALANCE: \$17,645.53; GIBSON ELECTRIC +\$170.16

AGENDA TOPIC: OUTSTANDING FINES & HOA DUES

DISCUSSION: 3 OUTSTANDING HOA DUES FOR 2016

CONCLUSION: KRISTIE & KEN WILL PRINT DOCUMENTS AND SEND TO ATTORNEY FOR LEIN PLACEMENT

AGENDA TOPIC: POND TRESPASSERS

DISCUSSION: BOARD DISCUSSED THE LEGAL FEES TO STOP TRESPASSERS IN THE POND AREA

CONCLUSION: BOARD AGREED TO STOP ANY ACTION AT THIS TIME AGAINST TRESPASSERS, BUT WILL DISCUSS IN THE FUTURE IF TRESPASSING CONTINUES

AGENDA TOPIC: PROPERTY TAXES

DISCUSSION: CITY & COUNTY PROPERTY TAXES ARE DUE BY FEB 2017

CONCLUSION: COUNTY TAXES ARE \$44, CITY TAXES ARE \$22. CHECKS WILL BE MAILED OUT BEFORE DEADLINE

AGENDA TOPIC: GARBAGE CAN FINES

DISCUSSION: 16 GARBAGE CAN WARNINGS

CONCLUSION: WARNINGS WERE MAILED OUT 2 WEEKS AGO, IF PROBLEMS CONTINUE FINES WILL BE ISSUED

AGENDA TOPIC: FACEBOOK DISCLAIMER

DISCUSSION:

CONCLUSION: KRISTIE WILL DISCUSS WITH ERIC TO POST A FACEBOOK DISCLAIMER

AGENDA TOPIC: GARBAGE CAN SCREENS

DISCUSSION: A FEW GARBAGE CAN SCREENS HAVE BEEN PLACED THAT WERE NOT APPROVED BY THE BOARD

CONCLUSION: THIS WILL BE MONITORED AND KEN WILL NOTIFY HOMEOWNERS THAT THIS IS NOT APPROVED

AGENDA TOPIC: TREASURER POSITION

DISCUSSION:

CONCLUSION: KRISTIE HOLLAND WILL NOW HOLD THE POSITIONS OF VICE-PRESIDENT, SECRETARY AND TREASURER

MINUTES OCTOBER 24, 2016 TIME 6:00PM LOCATION: MEDINA CIVIC CENTER

MEETING CALLED BY: KEN CLICK
TYPE OF MEETING: MONTHLY BOARD MEETING
NOTE TAKER: KRISTIE HOLLAND
BOARD MEMBERS
PRESENT: KEN CLICK, KRISTIE HOLLAND
OTHERS PRESENT: CASSIE MINTON, ERIC EGBERT
SNA MEMBERS
PRESENT: CASSIE MINTON, ERIC EGBERT

AGENDA TOPIC: BANK BALANCE & GIBSON ELECTRIC BILL

DISCUSSION:

CONCLUSION: BANK BALANCE: \$16,839; GIBSON ELECTRIC +\$141.86

AGENDA TOPIC: CHRISTMAS LIGHT CONTEST

DISCUSSION: PRIZES FOR CHRISTMAS LIGHT CONTEST

CONCLUSION: MARIAH & KRISTIE WILL JUDGE CHRISTMAS LIGHTS THIS YEAR; CHECKS WILL BE ISSUED TO WINNERS

AGENDA TOPIC: SPRINKLER SYSTEM FOR FRONT ENTRANCE SIGN

DISCUSSION: KEN WILL GATHER ESTIMATES FOR SPRINKLER SYSTEM INSTALLATION

CONCLUSION: KEN WILL MAKE CALLS TO JEA AND LOCAL COMPANIES FOR ESTIMATES AND PRESENT TO THE BOARD

AGENDA TOPIC: OVERGROWN WEEDS IN FLOWERBEDS

DISCUSSION: SOME FLOWERBED HAVE UNKEPT GRASS AND WEEDS

CONCLUSION: MEDINA HAS A BEAUTIFICATION LAW, THIS WILL BE DISCUSSED LATER IF PROBLEMS CONTINUE.

AGENDA TOPIC: POND TRESPASSERS

DISCUSSION: LOCK WAS BROKEN AGAIN AT GATE ENTRANCE TO POND

CONCLUSION: IF PROBLEM CONTINUES POLICE AND LAWYERS WILL ADDRESS THE ISSUE