

MINUTES

FEBRUARY 8, 2016

TIME: 7:00 PM

LOCATION: MEDINA CIVIC CENTER

MEETING CALLED BY	Ken Click
TYPE OF MEETING	Monthly board meeting
NOTE TEAKER	Kristie Holland
BOARD MEMBERS PRESENT	Ken Click, Kristie Holland, Mariah Watt
OTHERS PRESENT	None
SNA MEMBERS PRESENT	None

Agenda topic: HOA dues received

DISCUSSION	14 people have paid their annual HOA dues, for a deposit of \$1400.
CONCLUSIONS	Mariah will deposit \$1400 into the HOA bank account.

Agenda topic: Stop sign

DISCUSSION	Sam Jackson, with Iron Designs will pick up the STOP sign on Thursday and advise of an estimate on the repair and installation.
CONCLUSIONS	Kristie will continue to follow-up with Sam Jackson until this is complete.

Agenda topic: Attorney handling 2015 HOA unpaid dues

DISCUSSION	6 Accounts will be processed by Matt West, attorney for HOA, and appropriate action will be taken as necessary.
CONCLUSIONS	Mariah is following up with Matt West to ensure these accounts are processed accordingly.

Agenda topic: Lighting at Entrance sign

DISCUSSION	Ken Click met with another electrician to receive an estimate on permanent lighting for the entrance sign.
CONCLUSIONS	Ken will advise the board of an estimate once received.

Agenda topic: Drainage behind Summit Drive

DISCUSSION	The drainage behind Summit Drives is slow to run off, due to no slope. The water remains there for a time after rain but slowly seeps downstream.
CONCLUSIONS	Kristie will follow-up with Clark Family Home to see if this is something they are willing to fix instead of the HOA board paying for the repair.

Agenda topic: HOA dues placed on Summerfield website

DISCUSSION	We need a notice placed on the HOA website for Annual fees due
CONCLUSIONS	Kristie will email Andrew to place this on the HOA website.

Agenda topic: 2015 filing taxes/2016 budget

DISCUSSION	Mariah is gathering documents to send to the accountant for taxes of 2015. She is also preparing a 2016 budget.
CONCLUSIONS	Mariah will mail this to the accountant and process a 2016 budget. Once approved the budget will be placed on the HOA website.

Agenda topic: Next HOA meeting

DISCUSSION	
CONCLUSIONS	The next HOA monthly meeting will be Monday March 7, 2016 at 7pm, Medina Civic Center