

# MINUTES

DATE: 11/20/14

TIME: 6:08 PM

LOCATION: MEDINA CIVIC CENTER

<b>MEETING CALLED BY</b>	Ryan Hall
<b>TYPE OF MEETING</b>	Board of Directors
<b>NOTE TAKER</b>	Eric Egbert
<b>BOARD MEMBERS PRESENT</b>	Ryan Hall, Eric Egbert, Anna May Garrett, Channing Taylor
<b>OTHERS PRESENT</b>	
<b>SNA MEMBERS PRESENT</b>	

## Agenda topic: Approval of Oct. 23 Board Meeting Minutes

MOTION MADE BY RYAN HALL

MOTION 2<sup>ND</sup> BY ERIC EGBERT

<b>MOTION</b>	Ryan moved that the board waive reading and approve meeting minutes of Oct. 23, 2014.
Result of vote on motion: unanimous; 4-0 in favor	
<b>DISCUSSION</b>	None

## Agenda topic: Reimbursements for postage

MOTION MADE BY RYAN HALL

MOTION 2<sup>ND</sup> BY CHANNING TAYLOR

<b>MOTION</b>	Ryan moved that he be reimbursed \$6.49 postage and that Eric be reimbursed \$6.98 for postage.
Result of vote on motion: unanimous; 4-0 in favor	
<b>DISCUSSION</b>	None

## Agenda topic: Approval of Treasurer's Report

MOTION MADE BY RYAN

MOTION 2<sup>ND</sup> BY ERIC EGBERT

<b>MOTION</b>	Ryan moved to approve the report of the treasurer	
Result of vote on motion: unanimous; 4-0 in favor		
<b>DISCUSSION</b>	*SNA received payments from the following members: 240 & 252 Sungate; 512 & 530 Indian Trail; 434 & 537 Summit; 516 & 522 Verano *\$10.48 is owed for web domain renewal (Andrew Shulman) *\$100.00 is owed on attorney invoice(s) dated 10/17/14 *\$400.00 is payable to Mike Bryant for scenic engineering; members are praising his exceptional work. *\$22.00 is payable for city taxes; \$37.00 is payable for county taxes (per property tax notice) *Anna requested an order for 100 deposit slips	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

### Agenda topic: Lien Release on 240 Sungate

MOTION MADE BY RYAN HALL

MOTION 2<sup>ND</sup> BY ANNA MAY GARRETT

<b>MOTION</b>	Ryan moved the board to approve the lien release on 240 Sungate as the account has been paid in full and to pay attorney fees of \$100.00 to Teel & Maroney for this process re: 11/21/14.
Result of vote on motion: unanimous; 4-0 in favor	
<b>DISCUSSION</b>	

### Agenda topic: Deposit of \$25.00 payment from 234 Sungate fine

MOTION MADE BY RYAN HALL

MOTION 2<sup>ND</sup> BY ERIC EGBERT

<b>MOTION</b>	Ryan moved the board to deposit a \$25.00 payment for a fine on 234 Sungate	
Result of vote on motion: unanimous; 4-0 in favor		
<b>DISCUSSION</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Anna May will deposit this payment.	Anna May Garrett	11/30/14

### Agenda topic: Review of Debris behind Fence

MOTION MADE BY RYAN HALL

MOTION 2<sup>ND</sup> BY ANNA MAY GARRETT

<b>MOTION</b>	Ryan moved the board to approve a review by he and Channing of the trash problems reported by our contractor that debris is appearing behind the fence rows, making it difficult to mow	
Result of vote on motion: unanimous; 4-0 in favor		
<b>DISCUSSION</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Physical site review by members of the board	Channing Taylor	11/23/14

## Agenda topic: Maintenance Bids for Next Year

MOTION MADE BY CHANNING TAYLOR

MOTION 2<sup>ND</sup> BY ANNA MAY GARRETT

<b>MOTION</b>	Channing moved that the board prepare for next year's open bidding process for common's maintenance.	
Result of vote on motion: unanimous; 4-0 in favor		
<b>DISCUSSION</b>	Eric mentioned having old bid forms and needing a new map or some way to identify where/what contractors will be using to identify the areas we need maintained next year.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Anna May is preparing bid items	Anna May Garrett	01/01/15

## Agenda topic: Final review of Contractor's Work

MOTION MADE BY CHANNING TAYLOR

MOTION 2<sup>ND</sup> BY ERIC EGBERT

<b>MOTION</b>	Channing moved that the board review Bryant's work in the commons prior to making final payment	
Result of vote on motion: unanimous; 4-0 in favor		
<b>DISCUSSION</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Physical site review by members of the board	Channing Taylor	11/30/14

## Agenda topic: Christmas decorations contest

MOTION MADE BY ANNA MAY GARRETT

MOTION 2<sup>ND</sup> BY RYAN HALL

<b>MOTION</b>	Anna May moved that the board contact the Medina Lion's club to judge a neighborhood Christmas decorations contest to take place weekend of Dec. 20th including 3 cash prizes (\$100, \$50, and \$50)	
Result of vote on motion: unanimous; 4-0 in favor		
<b>DISCUSSION</b>	Anna May agreed to contact the Lions to secure judges for the contest	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
	Anna May Garrett	11/22/14

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## Agenda topic: Meeting Adjourned to Tuesday, Dec. 16, 2014

<b>MOTION</b>	Eric moved the board to adjourn at 7:48 PM; Channing seconded.
Result of vote on motion: unanimous; 4-0 in favor	

### Other Items that came up during the meeting

<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
521 Verano owner complaint that they received notice of certified mail but failed to retrieve it from PO; member given thru 12/01/14	Ryan Hall	12/01/14
Trash can covenant violators have complied	N/A	
It was suggested that the front entry sign needs an overhaul. Weeds are difficult to combat. Other comments were that we might maintain without sprinkling and maybe use a water truck instead of relying on corner lot homeowners to water.	N/A	

### General Notes

Next BOD meeting:

December 16, 2014; 6:00PM  
 Board of Directors  
 Downtown Civic Center (Old Medina City Hall)  
 112 North Main Street  
 Medina, Tennessee