

MINUTES

DATE: 8/14/14

TIME: 6:01 PM

LOCATION: MEDINA CIVIC CENTER

MEETING CALLED BY	Ryan Hall
TYPE OF MEETING	Board of Directors
NOTE TAKER	Eric Egbert
BOARD MEMBERS PRESENT	Ryan Hall, Eric Egbert, Anna May Garrett, Channing Taylor
BOARD MEMBERS ABSENT	Tonya Kirkwood
SNA MEMBERS PRESENT	Gayra Hall, Donna LeBlanc

Agenda topic: Approval of July 2 Board Meeting Minutes

MOTION MADE BY RYAN HALL

MOTION 2

MOTION	Ryan moved that the board waive reading and approve July 2 meeting minutes.
Result of vote on motion: 4-0 in favor	
DISCUSSION	None

Agenda topic: Payment of USPS fees and Reimbursement for Certified Mail

MOTION MADE BY RYAN HALL

MOTION 2

MOTION	Ryan moved the board to pay USPS box \$34.00 and to reimburse his costs of \$52.13 for certified mail
Result of vote on motion: 4-0 in favor	
DISCUSSION	None

Agenda topic: Filing Notice of Lien (499 Indian Trail)

MOTION MADE BY RYAN HALL

MOTION 2

MOTION	Ryan moved the board to authorize attorney to file lien for delinquent owner at 499 Indian Trail	
Result of vote on motion: 4-0 in favor		
DISCUSSION	The board made several unsuccessful attempts to advise owner and to contact caregiver family members to resolve this debt	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Authorize filing of lien	Ryan Hall	08/24/2014

Agenda topic: Vista drainage and sidewalk issues for Clark

MOTION MADE BY RYAN HALL

MOTION 2

MOTION	Ryan moved that the board send letter to Clark Family Homes (Kevin Clark) addressing problems on Vista Drive including drainage and sidewalk issues		
Result of vote on motion: 4-0 in favor			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Written Communique to CFH	Ryan Hall	08/24/14	

Agenda topic: 525 Summit - payment and inspection of records via HOA attorney

MOTION MADE BY RYAN HALL

MOTION 2

MOTION	Ryan moved the board to direct HOA attorney to respond to owner of 525 Summit, now paid in full, to allow inspection of SNA books/records per owner's request		
Result of vote on motion: 4-0 in favor			
DISCUSSION	Board expressed its desire to allow access to SNA records upon written request by owner(s)		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Contact attorney to advise	Ryan Hall	08/24/14	

MOTION MADE BY RYAN HALL

MOTION 2

Agenda topic: Meeting Adjourned to September 18, 2014

MOTION	At 7:25PM, Ryan Hall moved that the board adjourn to Sept. 18th		
Result of vote on motion: 4-0 in favor			

Other Items that came up during the meeting

DISCUSSION ITEMS	PERSON RESPONSIBLE	DEADLINE
5 Certified Mail Return Receipts (Green Cards) were returned signed	Ryan Hall	
Channing Taylor being added to D&O Insurance coverage	Ryan Hall	8/24/14
Donna requesting invoices 6/25, 7/17, 8/4 from Mike and discussing contracted work for maintaining entrance signage	Anna May Garrett	08/31/14
Payments received from Charles Patterson re: 315 Vista, 322 and 399 Vista (wrong amounts) to be returned with correspondence	Anna May Garrett	08/24/14
Community Yard Sale date set for Sat., Sept. 27th	Kim Dudley	
Neighborly Fence Etiquette regarding adjoining fences	Eric Egbert	08/24/14

Eric to draft letter to city re: weeds in streets, blight properties, 507 Summit weeds, trash, dead tree, etc..	Eric Egbert	08/31/14
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General Notes

Next BOD meeting:

August 5, 2014; 6:00PM

Board of Directors

Downtown Civic Center (Old Medina City Hall)

112 North Main Street

Medina, Tennessee